

## Family Involvement Activity Stipend for Schools

September 28, 2011

Dear School Leader,

New Jersey is once again celebrating October as Parental Involvement in Education Month. To assist in this celebration, the New Jersey State Parent Information and Resource Center (NJPIRC), a program of Prevent Child Abuse NJ, will award fifteen (15) \$200.00 stipends to schools (five in Southern NJ/five in Central NJ/five in Northern NJ) to hold a family involvement activity.

Research continues to show that parent involvement is critical to the academic success of children. In order to impact student achievement, family activities need to be on the forefront. Activities have the most impact when they are curriculum-based, for example, when school events are planned around literacy, math or character education. Parent group activities pave the way for a parent friendly school environment and foster effective communication between parents, students and school staff.

In order to be eligible to receive the **\$200.00 stipend**, the family involvement activity must take place prior to December 20<sup>th</sup>, 2011 and the school must complete the following guidelines by **Wednesday, October 20<sup>th</sup>, 2011**.

- Submit a typed application by **October 20<sup>th</sup>, 2011**.
- Complete Submission Form (attached),
- Submit a 400 to 600 word narrative (must be typed in 12 point, Times New Roman font) describing your event/initiative  
Your narrative must include:
  - How you plan to use the stipend,
  - How parents will be included in organizing and/or participating in the event,
  - How you will convey to parents the importance of Family Involvement in Education. Please provide an example(s) of how you would do this.
- After the event has been held, committee to complete the attached Narrative Follow-up form.

Upon receipt of your narrative report, your school will be highlighted on the NJPIRC website.

**The first fifteen applications to qualify will receive a \$200 stipend to host a Family Involvement Activity prior December 20<sup>th</sup> 2011.**

Prevent Child Abuse – NJ  
Attn: NJPIRC  
103 Church Street, Suite 210  
New Brunswick, NJ 08901

## Family Involvement Activity Submission Form

Step 1 of 2

Name of School \_\_\_\_\_

Name of District \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person \_\_\_\_\_ Position \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax: \_\_\_\_\_

Email \_\_\_\_\_

Does your school receive Title I funds?  Yes  No    Is your school in Need of Improvement?  Yes  No

How many students are enrolled in your school? \_\_\_\_\_

Percentage of current students who are minorities. \_\_\_\_\_

Percentage of current students eligible for free/reduced lunch program. \_\_\_\_\_

Are you committing to submit a narrative of the event by January 13<sup>th</sup>, 2011?  Yes  No

Date of proposed event? \_\_\_\_\_

Please sign \_\_\_\_\_ Position \_\_\_\_\_

By signing you are committing to submit a narrative of the event by January 13th, 2011, if selected.

**Attach a detailed narrative of your proposed**

**Family Involvement Activity with this submission form.**

**Original typed applications must be mailed or emailed by October 20<sup>th</sup>, 2011 at 4pm.**

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Attn: NJPIRC  
103 Church Street, Suite 210  
New Brunswick, NJ 08901  
[njpirc@preventchildabuseni.org](mailto:njpirc@preventchildabuseni.org)



## Family Involvement Activity Follow-up Narrative Form

Step 2 of 2

Contact person \_\_\_\_\_

Position \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax: \_\_\_\_\_

Email \_\_\_\_\_

Date your event was held \_\_\_\_\_

Name of event \_\_\_\_\_

Were students included in your event? \_\_\_\_\_

Location of event \_\_\_\_\_

Theme of event \_\_\_\_\_

Number of parents who attended event (Attach copy of sign-in sheet) \_\_\_\_\_

**Provide a detailed description of the outcome of your Family Involvement Activity and how it was related to increasing family involvement in education at your school.**

- Narrative must be typed in 12 point, Times New Roman font and be between 400-600 words.
- Narrative must be attached to this Submission Form.
- Original typed narrative must be mailed or emailed by January 13th, 2012 at 4pm.

***School will be asked to reimburse stipend if school fails to submit the narrative in a timely manner.***

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