

## Diane Dellanno Scholarship Instruction Page

Funded by the New Jersey Department of Children and Families

**Scholarship Eligibility Criteria:** Students applying for the Diane Dellanno Scholarship are expected to meet the following criteria:

- Applicants must demonstrate a commitment to passionately pursuing a career in the helping profession (social worker, teacher, counselor, nurse, etc.)
- Be a graduating senior at a participating Parent Linking Program
- Has 75% participation rate or higher in Group Sessions (NEW)
- Have an average GPA of 3.0 (B) or better in their senior year
- Be accepted to a community college, university or higher education program
- Must be present at the Teen Conference to receive the scholarship

### Application Instructions:

- Complete the Diane Dellanno Scholarship Application
- Submit an official high school transcript NOT report card
- Submit a "Letter of Recommendation" from a teacher or guidance counselor in a sealed envelope. You must inform the person completing your letter of recommendation to include the following:
  - ✓ Describe your character
  - ✓ Describe your commitment to educational pursuits
  - ✓ Why he/she believes you are deserving of the scholarship
- Submit a college acceptance letter from the school you will attend
- Complete an essay choosing ONE of the topics below. Essays should be a minimum of 1 page in length (maximum of 3 pages) double-spaced, Times New Roman, 12 point font.
- Complete the attached W-9 form (this is a requirement to receive a check from a non-profit agency). You must complete the following sections:
  - ✓ Name
  - ✓ Address
  - ✓ Social security number

Application materials must be mailed in one packet. Transcripts and letters of recommendation should not be sent separately. If students have not yet received their college acceptance letter, they may submit their application packet separately but **MUST** submit the letter by the **March 30th deadline**. Incomplete, e-mailed or faxed applications will not be considered. We suggest that you keep copies of your application materials. Scholarship recipients will be announced at the Teen Conference on May 2nd. **Recipients must be present at the conference to receive the scholarship.**

### Essay Topics:

1. If you could change any one thing in society, what would it be? What would you recommend needs to be done to make this change a reality?
2. Why have you chosen to pursue a career in the helping profession? What motivates you to help others in need of care, assistance, and support?

**Application Deadline: March 30, 2018**

#### Send all application materials to:

Prevent Child Abuse – NJ  
Attn: Parent Linking Program  
103 Church St., Suite 210,  
New Brunswick, NJ 08901

#### For Additional Information Contact:

Sherry Clark,  
Adolescent Parenting Program Coordinator  
[sclark@preventchildabusenj.org](mailto:sclark@preventchildabusenj.org)  
732.246.8060 ext.137

## Diane Dellanno Scholarship Application

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Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Grade: \_\_\_\_\_ GPA \_\_\_\_\_

Name of High School: \_\_\_\_\_

**What essay question are you answering:** \_\_\_\_\_

**List the name of all colleges, universities or higher education program applied to:**

1. _____	Accepted:	Y___ N___ Not yet___
2. _____	Accepted:	Y___ N___ Not yet___
3. _____	Accepted:	Y___ N___ Not yet___
4. _____	Accepted:	Y___ N___ Not yet___

**What major do you plan to pursue?:** \_\_\_\_\_

### Letter of Recommendation Instructions

This section to be completed by teacher or school guidance counselor

Name \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ How long have you known the student? \_\_\_\_\_

Letter of recommendation should be given to the student in a sealed envelope. Your letter of recommendation should describe the following: 1) The student's character; 2) Commitment to educational pursuits **and**; 3) Why you believe the student is deserving of this scholarship.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I agree that all information contained in this application is true and accurate to the best of my knowledge. I also acknowledge and grant permission for any or all of the content of my application to be used by any means deemed appropriate by the selection committee, including, but not limited to, announcement of names of scholarship winners and their qualifications.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Prevent Child Abuse-NJ loves success stories. Do you give permission for PCA-NJ to contact you after to check on your progress after high school?  
\_\_\_ Yes \_\_\_ No

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
				-			-		

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
				-					

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.